

# I N D I V I C A

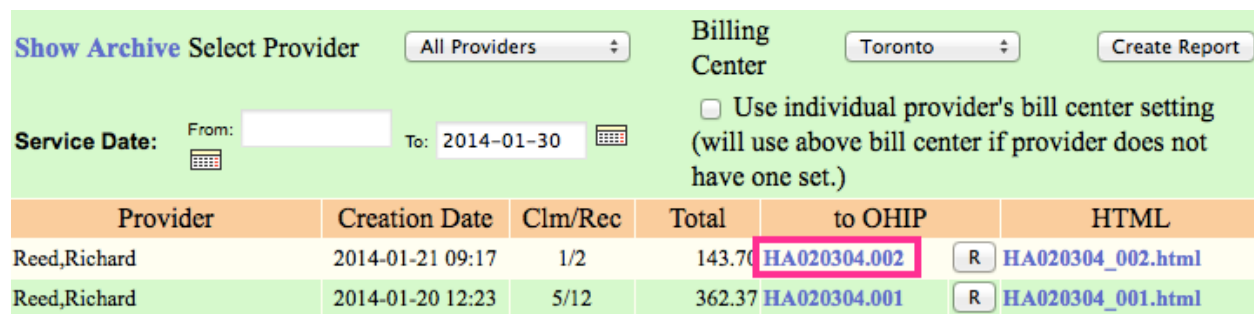
## MC EDT (Mac)

This guide follows how to upload an OSCAR generated batch claims file to OHIP through MC EDT. It then covers how to download a file from MC EDT and then upload it into OSCAR for reconciliation.

### I. Uploading a Batch to MC EDT

This section assumes you have already created your invoices in OSCAR and have gone through the batching process. If you need help with this, please contact [support@indivica.com](mailto:support@indivica.com).

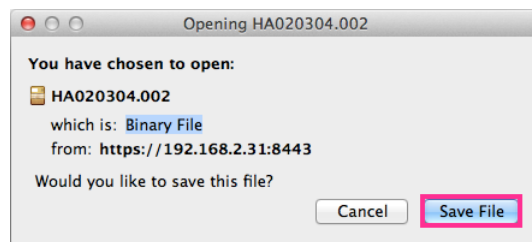
1. Go to Admin > Generate OHIP File.
2. Find the batch file you will upload to MC EDT. Click on the link under the column "to OHIP".



The screenshot shows the MC EDT interface. At the top, there are filters for 'Select Provider' (All Providers) and 'Billing Center' (Toronto). Below these are date selection fields for 'Service Date' (From: [empty], To: 2014-01-30) and a checkbox for 'Use individual provider's bill center setting'. A table below displays batch files with columns: Provider, Creation Date, Clm/Rec, Total, to OHIP, and HTML. The 'to OHIP' column contains links like 'HA020304.002' and 'HA020304.001', with the first one highlighted in pink. A 'Create Report' button is visible in the top right.

Provider	Creation Date	Clm/Rec	Total	to OHIP	HTML
Reed,Richard	2014-01-21 09:17	1/2	143.70	<a href="#">HA020304.002</a>	<a href="#">HA020304_002.html</a>
Reed,Richard	2014-01-20 12:23	5/12	362.37	<a href="#">HA020304.001</a>	<a href="#">HA020304_001.html</a>

3. A prompt appears. Click Save.  
By default, this saves the batch file to your Downloads folder.



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4. Go to the MC EDT website: <https://www.edt.health.gov.on.ca>

Note: You may get a security warning when you first access this site.

Note: After going to this website, the URL will change to reflect your current session. You *should not* bookmark the new resulting URL.

5. Log in with your Go Secure ID and password.  
If you have forgotten your password, click “Forgot your ID or password?” and then follow the prompts.

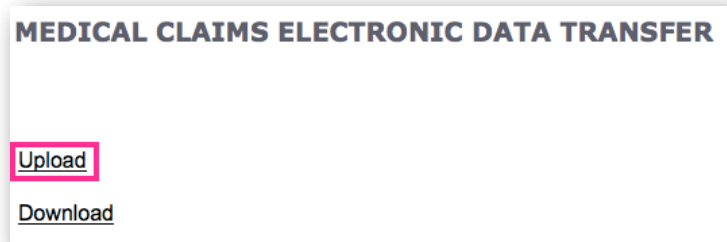
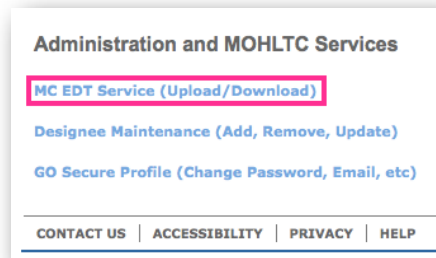
## Sign In

GO Secure ID :

Password :

[Forgot your ID or password?](#)

6. Click MC EDT Service (Upload/Download). Then click Upload.



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7. Select the appropriate MOH ID to upload from.

## File Upload

Select a MOH ID

\* 020304 ▾

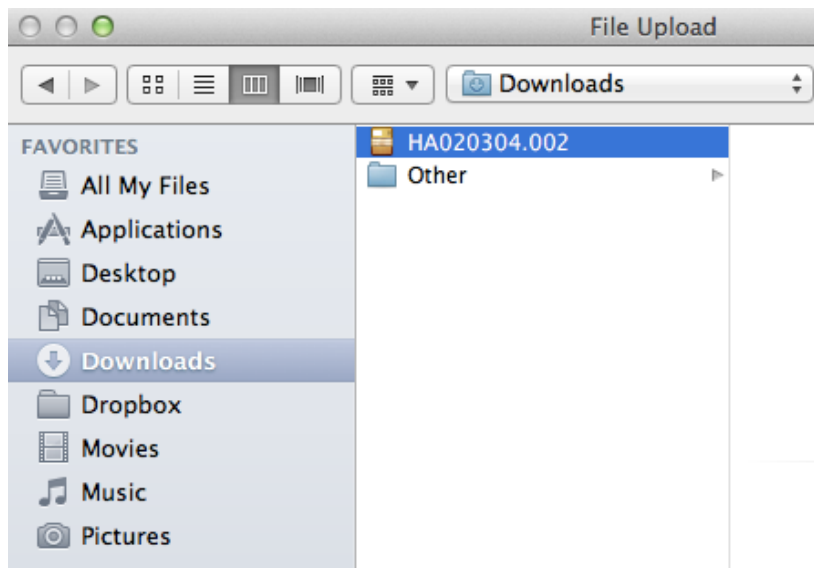
Select file to upload:

\* Browse... HA020304.002

Select file type:

\* Claim File ▾

8. Click Browse. A prompt will appear. Navigate to the binary file you downloaded in step 3.



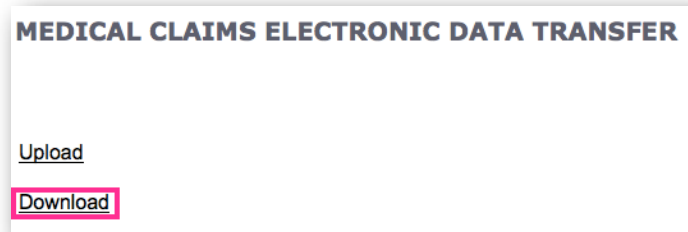
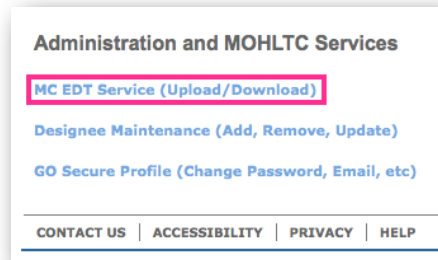
9. Choose the file type.  
Note: Claim File is used for batches.
10. Click Upload.



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## II. Downloading MC EDT Files into OSCAR

1. Go to the MC EDT website: <https://www.edt.health.gov.on.ca>
2. Log in with your Go Secure ID and password.  
If you have forgotten your password, click “Forgot your ID or password?” and then follow the prompts.
3. Click MC EDT Service (Upload/Download). Then click Download.



4. The next screen shows all files for the Go Secure ID.

### List of Reports/Files for MOH ID 020304

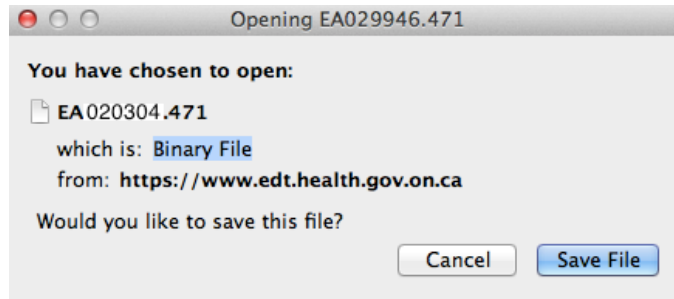
1 / 1 first previous next last

File Type	Subject	File Name	Date	Status	
BE	Batch Edit	BA00092.532	2014-01-27	Available	<a href="#">Download</a>
BE	Batch Edit	BA00090.518	2014-01-24	Available	<a href="#">Download</a>
ER	Error Reports	EA020304471	2014-01-22	Downloaded	<b>Download</b>
BE	Batch Edit	BA00142.452	2014-01-21	Available	<a href="#">Download</a>

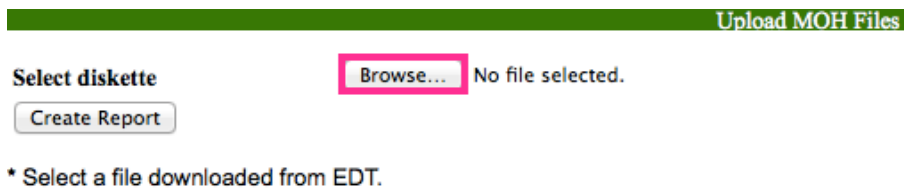


# INDIVICA

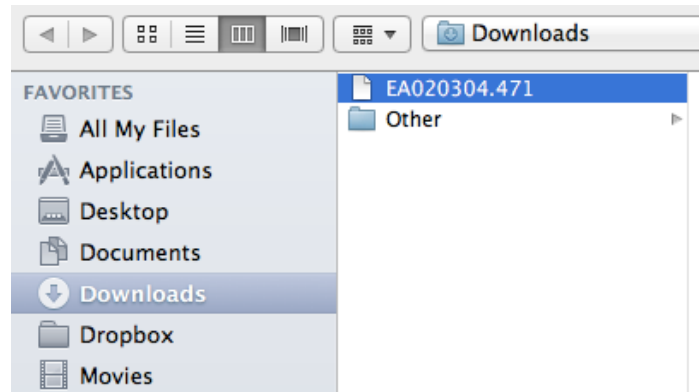
5. Click Download for the file you need. A prompt appears. Click Save. By default, this saves to your Downloads folder.



6. In OSCAR, click Admin > Upload MOH File.



7. Click Browse. A prompt will appear. Navigate to the binary file you downloaded in step 5.



8. Click Create Report. The file will open in your OSCAR system. This file will also appear in Admin > View MOH Files.

